

## Updating eStatements & eNotices

New customers who sign up for eStatements will automatically be enrolled in all statements and notices. However, customers who enrolled in eStatements previously, will need to update their statement preferences to receive these additional notices electronically.

1. To adjust your preferences, log in to Digital Banking and click on the account you'd like to adjust.

**GO PAPERLESS!**

It's Secure  
It's Convenient  
IT'S "GREEN"

2. Then click on Settings.

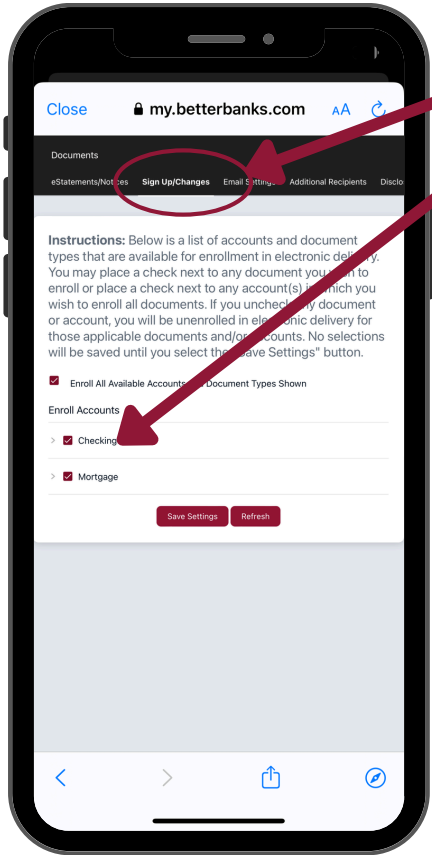
3. Once in Settings, select Advanced Settings.

**UPDATE YOUR ENROLLMENT TODAY!**

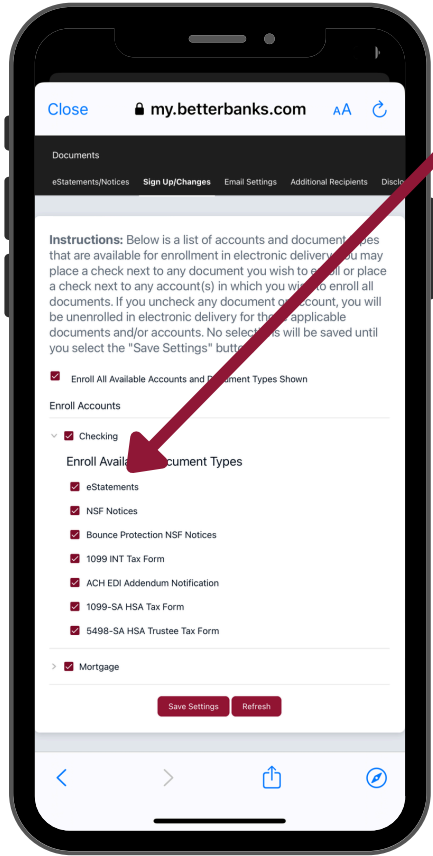


AN EMPLOYEE-OWNED COMMUNITY BANK

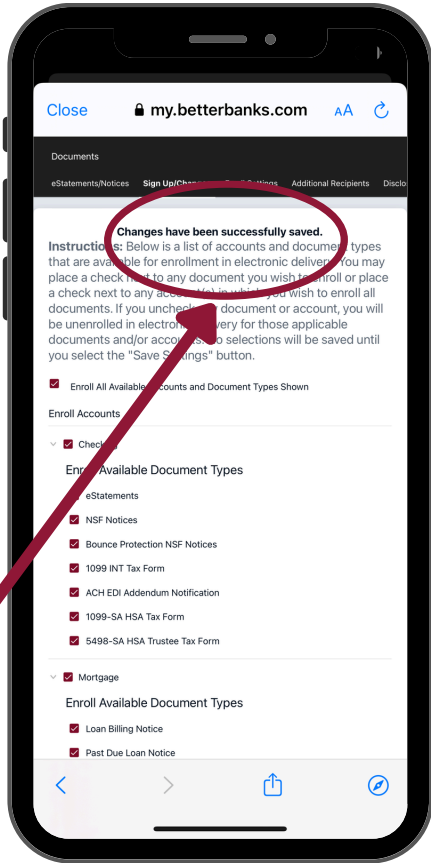
# Updating eStatements & eNotices (cont'd)



4. Select Sign Up/Changes from the top menu. Then select the account to enroll and expand the options.



5. Select all of the notices you would like to add to your enrollment and Save.



6. You'll see the message "Changes have been successfully saved" and that's it. Your preferences have been updated.  
*You may be asked to accept the terms again.*

### List of Documents Available

eStatements  
NSF Notices  
Bounce Protection NSF Notices  
1099 INT Tax Form

1099-SA HSA Tax Form  
Loan Billing Notice  
Past Due Loan Notice  
2nd Past Due Loan Notice

1098 Mortgage Interest Tax Form  
Home Equity Statement  
CD Auto Renewal Notices  
IRA Auto Renewal Notices